

**Salisbury**  
HOTEL • MOTEL

# FUNCTIONS

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## Functions At Salisbury Hotel

At the Salisbury, our professional and friendly staffs are committed to delivering you a perfect place and atmosphere for your function.

We will tailor a function to suit your needs and requirements.

We can cater for business functions, corporate meetings, family gatherings, birthdays, anniversaries, baby showers, personal ceremonies and friends just wanting to catch up.

The Salisbury Hotel conceits itself on excellent levels of service and can cater for any occasion.

Our professional and experienced Head Chef and committed Restaurant/Functions Manager will design a distinctive function to suit your individual taste and style

## General Information

### Location

668 Toohey Rd Salisbury 4107

We are situated at the edge of Salisbury's industrial area and on the other side of us we are encircled by Toohey Forest National Reserve

Transport to and from The Salisbury Hotel is very good with a bus stop on Toohey road just in front of 1<sup>st</sup> Choice Liquor and Train Station just a 5 minutes' drive on Lillian Avenue





## Functions

### What area suits your event?

### We have the following areas available

Our courtyard area outside, will seat up to sixty people for a sit down dinner or for a cocktail event it will hold up to eighty people, this area is semi covered and can be sectioned off from the public.

*\$50.00 room hire or \$100.00 includes table cloths*

Our Boardroom area that will seat up to thirty people for a sit down dinner or for a cocktail event it will hold up to fifty people, this area is fully air-conditioned and private and perfect for that business meeting

*\$50 room hire, projector hire or \$90.00 includes table cloths*

Our back half of the restaurant can be divided off for a semi private function, this area will seat up to sixty people for a sit down dinner or for a cocktail event it will hold up to eighty people.

*No room hire required, table cloths \$6.00 each*

In our Sports bar area we have a TAB, pool tables, big screen, and casual dining. Children are welcome in most areas of the sports bar. So if you are after a chilled out get together, this is another perfect spot to hold your event. Areas can hold 50-80 guests

*To book an event we can reserve minimal tables of an area for platters and seating.*

*No room hire required*

*(Excludes Mother's Day, Father's Day and Melbourne Cup)*

*Table clothes \$6.00 charge per cloth*



## Accommodation

We have sixteen rooms

Ranging from four rooms that will sleep two guests, Queen Size bed @ \$85.00 for

Twin share, additional person \$15.00

And twelve rooms that will sleep three guests, Queen and Single bed @ \$85.00 twin share  
additional person \$15.00

*All bookings require a \$100.00 deposit on check in and photo ID*

*This can be paid in cash- to be collected from manager on check out*

*Or alternately a pre- authorisation on your credit card that will be returned within 3-5 business  
days*

**Check-in from 1.00pm**

**Check out 10.00am**

### Lunch and dinner service at The Salisbury Hotel Restaurant

*Starts from 11.30am to 2.30pm lunch and 5.30 to 8.30pm dinner 7 days a week*

*We can cater for lunch to be taken from the hotel with a lunch pack \$23.95 ordered on check in*

### Lunch and dinner service at The Salisbury Hotel Sports Bar

*Starts from 11.30am to 2.30pm Lunch and 5.30pm to 8.30pm dinner Monday to Thursday*

*Friday, Saturday, Sunday we open from 11.30am to 8.30pm*

**If you need to book a room for any of your guests please don't hesitate to book in early**

**Phone. 07 32751922 and ask for accommodation bookings**



## Conference Package

### Half Day \$32 Per Person + \$50.00 room hire

Includes the same as the full day package, with only one tea break

Minimum of 10 Delegates apply

### Full Day \$40 Per Person + \$50.00 room hire

Morning tea

Two Course Plated meals in the Restaurant

Afternoon tea

Flipchart and whiteboard

Notepads and pens

Iced water and mints

Minimum of 10 Delegates apply

## Premium Conference Package

### Full Day \$55 Per Person + \$50.00 room hire

Morning tea

Conference BBQ Buffet

Afternoon tea

Flipchart and whiteboard

Notepads and pens

Iced water and mints

Tables clothed (white tablecloths)

Minimum of 5 Delegates apply



## Half Day \$35 Person + \$50.00 room hire

Either Morning tea or Afternoon tea

Working Lunch chosen from our selection

Flipchart and whiteboard

Notepads and pens

Iced water and mints

Tables clothed (white tablecloths)

Minimum of 5 Delegates apply

## Conference Room Hire For All Packages Include

Projector and Projection screen (non- moveable)

Whiteboard and whiteboard makers

Flipchart

Note pads and pens

Iced water and mints

Tables clothed (white tablecloths)

Room set to your requirements

## Standard Room Hire Includes

Room hire \$50.00 per day

Projector and Projection screen available on request (non- moveable)

Room set to your requirements





## Morning and Afternoon Tea Break Options

All Conference Day Packages include your choice of one of the below tea break items  
For morning or afternoon break and are served alongside freshly brewed coffee and a selection of teas

- Scones w/ strawberry jam & fresh cream
- Fresh assorted quiches
- Satay chicken kebab sticks
- Home baked cookies
- Ham & croissants
- Assorted mini muffins
- Seasonal fresh fruit platter
- Mini sausage rolls & Mini pies
- Slice & Cheese cake
- Assorted mini Danishes
- Spinach & feta parcels
- Vegetable batons W/ hummus, guacamole, sundried tomato dipping

### Additional Options

- An additional tea break item selected from the above @ \$4.50 per person
- Whole fruit served in a bowl \$2.50 per piece
- A selection of yoghurts \$4.50 per item
- Bottles of water \$4.00 per item
- Bottles of juice \$3.60 per item

All prices are per person or per item





## Lunch Options

### **Standard Day Conference Package**

Two course plated meal in the Restaurant pre order from choices below

#### **Mains**

- Soup of the day served with garlic bread
- Chicken Schnitzel served with chips & salad
- Chicken Parmigiana served with chips & salad
- Japanese Chicken Curry served with jasmine rice coleslaw
- Tasting Plate, cobb loaf crushed with garlic, hummus , sundried tomato pesto, guacamole, Cheddar & basil
- Battered Fish served with chips, salad, lemon & Tartare
- Beef Nachos, corn chips, smothered in melted cheese & tomato salsa, topped with guacamole & sour cream- with or without beef
- Pie or Quiche of the week served with chips & garden salad
- Salt & Pepper Calamari served with chips & garden salad
- Seafood Basket crumbed prawn cutlets, tempura fish fillets, calamari rings, seafood bites, Battered seafood pieces with chips, Tartare sauce, lemon wedge and garden salad
- 200g Rump Steak cooked to your liking served with chips, salad & choice of sauce
- Beef Burger beef patty, lettuce, tomato, gherkin, tomato sauce with a side of aioli on a burger bun
- Chicken BLAT crumbed chicken, bacon, tomato, mixed lettuce, avocado Aioli on a burger bun

### **Please Choose 1 from The Following**

#### **Desserts**

- Vanilla Cheesecake w/ cherry & ice cream
- Fruit Pavlova w/ passion fruit coulis
- Trio Ice Cream w/ chocolate topping & peanuts
- Lemon & Passionfruit Roulade w/ fresh cream & coulis
- Sticky date pudding w/ vanilla ice - cream

Minimum of 10 Delegates apply

Functions under 10 Delegates can select their main meal choice on the day, prior to conference commencement





## Premium BBQ Package

### **Conference BBQ Buffet \$35.00 per person**

Have your own chef for your personal BBQ

**Grilled Items**

#### **Please Choose 3 From The Following**

- Chicken & Veg Skewers
- Pork Sausages
- 150g Rib Fillet (Medium)
- Burger Patties
- Rissoles
- Marinated Grill Chicken Fillets
- Tandoori Lamb Skewers
- Hot Devil Spiced Grill Chicken
- Lamb Chops

#### **Accompanied With**

- Caramelized onions
- Grill Cobbett's
- Baked Potatoes, Pumpkin, & Carrot
- Buttered Vegetables

#### **Salads & Condiments**

- Potato Salad
- Garden Salad
- Coleslaw
- BBQ, Tomato, Chutney, Gravy
- Mushroom, Pepper Sauce

#### **Dessert**

- Pavlova W/Passion Fruit Coulis
- Vanilla & Mango Cheesecake

## PREMIUM BREAKFAST PACKAGES

### Continental Buffet Breakfast

#### Continental Selection

- Assorted pastries, muffins & croissants
- Toast and condiments
- Orange Juice
- Selection of cereal and muesli
- Natural yoghurt
- Fresh sliced fruit platter
- Freshly brewed coffee and a selection of teas

**\$15.95 per person (minimum 10 people)**

### Full Buffet Breakfast

#### Includes Continental Selection as above + Hot Selection

- Grilled tomato
- Scrambled eggs
- Grilled bacon rashers
- Breakfast sausages
- Sautéed mushrooms
- Hash browns

**\$21.95 per person (minimum of 20 people)**



## Salisbury Hotel Platter Menu

### Gourmet Finger Food Selection

Each platter caters for 10 guests

#### Cold Canapé Platter:

Coconut prawns with rye bread & mango mayonnaise 85.0  
Tasmanian smoked salmon with snow peas, sesame seeds & teriyaki glaze  
Camembert, vine ripened tomatoes & basil leaves skewers (gf)  
Mini pumpkin corn quesadillas with Brazilian avocado butter (gf)  
Tandoori meatballs with coriander raita (gf)  
Sundried tomato & avocado tartlets

#### Hot Canapé Platter:

Spinach & feta filo triangles 85.0  
Chicken & chili noodle salad served in a crispy wonton basket  
Crab croquettes with saffron mayonnaise  
Dukkah-crumbed prawns with tahini and mint sauce  
Tandoori lamb & capsicum skewer served with a minted yoghurt dip  
Tempura king prawns w wasabi mayonnaise





## Function Platter Selection

Each platter caters for 10 guests

**Breads & Dips Platter:** **\$55.0**

Selection of grilled Turkish, tortilla crisps, cob loaf, damper bread & vegetable batons. Served with black olive, tapenade, hummus, roasted red pepper & tzatziki

**Sandwich Platter/Wrap Platter:** **\$55.0**

Ham, cheddar cheese, tomato & Dijon mustard

Roast beef, seeded mustard, mixed leaf lettuce, tomato, red onion & tomato chutney

Shredded egg, parsley & mayonnaise

Grilled chicken, avocado, mixed leaf lettuce, tomato, cheddar cheese & aioli

Mixed leaf lettuce, tomato, cucumber, beetroot, grated carrot & red onion

(All sandwiches are mixed between multi grain, white bread, & whole meal breads)

**Asian Platter:** **\$75.0**

Wontons, vegetable spring rolls, samosas, honey soy chicken wings, chicken curry puffs, money bags and lamb & beef dim Sims, prawn crackers. Served with sweet chili & sweet soy sauce

**Aussie Platter:** **\$75.0**

Mini sausage rolls, selection of quiches, mini gourmet pies, meat balls, oven baked pasties, puff dogs. Served with tomato & BBQ sauce

**Seafood Platter:** **\$75.0**

With a selection of battered fish, crumbed calamari, crumbed prawns cutlets, seafood bites, oysters Kilpatrick served with chips, Tartare & tomato sauce

**Hot and Cold Seafood Platter:** **\$95.0**

Prawns (cold), salt & pepper calamari & fish bites with lemon, Tartare sauce and seafood sauce

**Buffalo Devil Wings or Tandoori Chicken Wings (25):** **\$60.0**

Served with blue cheese dip & cucumber raita

## Function Platter Selection Continued

Each platter caters for 10 guests

**Slider Platter (20):** **\$75.0**

Mini beef patties with coleslaw, tomato sauce served on a brioche bun served with sweet potato chips, aioli & tomato dipping sauce. Mini chicken schnitzel burger available \$85.00

**Meat & Antipasto Platter:** **\$75.0**

Selection of cold meat cuts with grilled pumpkin, eggplant, zucchini, sundried tomato, Turkish bread & vegetable batons. Served with basil pesto, hummus & olive tapenade

**Gluten Free Platter:** **\$75.0**

Oysters Kilpatrick, vine ripened tomatoes & basil leaves skewers, sundried tomato & avocado on gluten free bread & vegetable batons. Served with blue cheese & sundried tomato dips

**Gourmet Cheese & Nut Platter:** **\$75.0**

With a selection of the following cheeses Gouda, brie, camembert, blue vein & vintage cheddar. Served with water crackers, lavish crackers, dried fruit, nuts, fruit paste & fresh fruits

**Hot Chip Platter:** **\$55.00**

Straight cut potato chips, sweet potato chips and waffle fries served with tomato sauce, gravy, sweet chili sauce and sour cream

**Vegetarian Platter:** **\$75.00**

Vegetable tempura, vegetable spring rolls, mini veg burgers, mini veg dim Sims, veg samosa. Served with Tartare & tomato sauce

**Lolly Buffet:** **Prices start from \$125.00 for 50 guests**

We can cater a lolly buffet to suit your party or function colour themed and some of your favourites





## Function Platter Selection Continued

Each platter caters for 10 guests

**Mini Premium Cake Range or Petite Fours** (16) (GF available), \$75.00

Our fresh assorted cakes include carrot, sticky date, Middle Eastern orange, chia chocolate & coconut. The Petite fours coconut chocolate tart, caramel macadamia tart, brulee citrus tart, lemon meringue tart & passionfruit tart served with freshly whipped cream & tasty strawberries

**Morning & Afternoon Tea Platter:** \$45.0

Your choice of cookies, fresh assorted quiche, French vanilla cheesecake or warm scones with butter, strawberry jams & whipped Chantilly cream

**Seasonal Fruit Platter:** \$55.0

Selection is subject to market availability and your requests

**Tea & Coffee Station (minimum 20 People):** \$2.50p/person \$50.0

Tea and coffee station set with freshly brewed coffee, tea selection, sugar, milk, hot water urn with Cups, saucer's and spoons

**If we don't have what you are after for your function please ask, we will do our best to cater for your needs**

**We also can design any set menu to suit your taste and price range minimum of 20 guests may apply**





## Guidelines, Terms & Conditions

**Thank you for your interest in holding your event with us at The Salisbury Hotel.**

**Please take the time to read the guidelines, terms & conditions carefully in relation to your booking**

**Tentative Bookings.** A tentative booking will be held for a period of 14 days. We (Salisbury Hotel) reserve the right to terminate the tentative booking without notice and allocate the space to another client. Confirmed menu and beverage details are required 7 days prior to event.

**Confirmed and Deposit.** Your event is considered confirmed upon receipt of a signed function contract, signed terms and conditions accompanied by the payment of the requested deposit as stated in your quotation

**Final Payment.** Payment, in full, of all fixed costs is required no later than 7 days prior to the event date. Cash, Eftpos or credit card is accepted. Any extra's, bar tab or incidentals incurred during the event must be paid for in full on completion to event.

**Final Numbers and Details.** Confirmation of final numbers and details is required 7 days prior to the function date. This will be considered a minimum number not subject to reduction. If the number of guests drops below this number you will still be charged the minimum number given. Should the number of guests exceed the minimum the appropriate charges will be made. You must pay these within 7 days prior to function or organise for payment on the completion of event. All final details include menus, entertainment, audio visual; room set up and start & finish times agreed upon. Advice is to be given of any special needs & requirements are needed by your guests.

**Cancellations.** Notice of cancellations must be in writing or email ([salisburyhotel.bistro@spirithotels.com.au](mailto:salisburyhotel.bistro@spirithotels.com.au)) and if less than 2 weeks notice is given, or the terms and conditions are not met your deposit will be withheld

**Function Room and Area's.** In the event of unforeseen circumstance, alteration to numbers or weather management reserves the right to change the event to another suitable area and/or room. Every effort will be made to inform the organiser in advance.

**Function Times.** The client must begin the function & vacate the designated area at the scheduled times agreed upon. If your event should go beyond the agreed time, management reserves the right to impose an additional charge of \$50.00 for each hour or part thereof.

**Food and beverage.** No food and or beverage may be brought onto the premises for consumption during the event. This includes lollies, chips and nuts. All food & beverage prices & menu selections are subject to change without notice.

**Decorations, displays & signage.** To avoid damage no items are to be pinned, glued or sticky taped to any walls, windows or ceilings (blu tac can only be used for this). Clients may set the room with decorations etc. at a prearranged time.

**Security.** All events with 100 or more guests require 1 security guard for the duration of the event. This charge is to be paid by the client at a cost of \$45.00 per guard per hour. An additional guard may be required depending upon number of guests and type of event.

**18<sup>th</sup> & 21<sup>st</sup> Birthday Parties.** Unfortunately we don't hold 18<sup>th</sup> Birthday Parties at The Salisbury Hotel but will however host any 18<sup>th</sup> Birthday dinner with a sit down meal organised for family and friends that is within the restaurant opening hours. 21<sup>st</sup> birthday parties will be accepted at the discretion of the Salisbury Hotel. 1 security guard is required for up to 50 guests (over 50 guests you will require 2 guards) this is to be paid by you the client at \$45.00 per guard per hour for the duration of your event.

**Damage.** The client is responsible for any & all damage caused to any part of the Function room or areas at the Salisbury Hotel as a result of the event. This responsibility extends to damage resulting from the actions of their guests, contractors or any person associated to the event.



## Guidelines, Terms & Conditions Continued

**Insurance.** Whilst all care will be taken, The Salisbury Hotel will not accept responsibility for the loss or damage of any items belonging to them, their guests or their contractors left on the Hotel premises prior to, during or after the event.

**Entertainment & Public Liability.** Any external entertainers must be able to produce a public liability document proving they are insured for damages in excess of \$10 million. If the entertainer fails to produce the document by the commencement of the function the entertainer will not be allowed to perform. No adult entertainment is permitted as it contravenes our Liquor Licence e.g. strippers, lingerie models.

**Noise Restrictions.** As The Salisbury Hotel is positioned within a residential area, noise restrictions do apply. Management reserves the right to control the music level in accordance to these restrictions.

**Bar Tabs.** Anyone wishing to provide a bar tab must be able to provide a credit card or cash deposit. A driver's license may be required in addition to an active credit card at the start of the bar tab.

**Responsible Service of Alcohol:** The Salisbury Hotel is a licensed premise & operates in accordance with the principles of responsible service of alcohol. Service of alcohol is at the discretion of the bar attendants, management & security. Under the Liquor Act management & staff reserve the right to refuse service.

**Minors.** As the function room and areas are located within licenced premises, a responsible adult (defined as the minor's parent or legal guardian) must accompany minors at all times. At no time are minors permitted to consume alcoholic drinks. Minors are not permitted to order from any bar. Minors are not permitted on the premises after 10pm.

**Hours of Operation.** The function room and areas can be hired until 12 midnight Monday to Sunday. Drink service will cease 30 minutes prior, all patrons are to vacate the area hired by 12 midnight. We have a sports bar and gaming lounge that my still be trading from this point, all guests will be served responsible and any intoxicated guests will be refused service

Acceptance: By signing below you acknowledge acceptance of the term & conditions herein.

Clients Name: \_\_\_\_\_

Clients Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Function Name or Type: \_\_\_\_\_

Function Date: \_\_\_\_\_